

## 1 Directorate Summary

### Adults, Health & Housing Directorate

#### Revenue Table

	Budget	Y/E Out- turn	Forecast Variance	
	£000	£000	£000	%
Expenditure	183,899	206,163	22,264	12%
Income	(35,093)	(46,477)	(11,384)	(32%)
Adult Social Care	148,806	159,686	10,880	7%
Expenditure	12,501	13,312	811	6%
Income	(4,514)	(3,588)	926	21%
Housing & Regulatory Services	7,987	9,724	1,737	22%
Expenditure	24,061	25,981	1,920	8%
Income	(22,190)	(24,145)	(1,955)	(9%)
Public Health & Commissioning	1,871	1,836	(35)	(2%)
<b>Total</b>	<b>158,663</b>	<b>171,246</b>	<b>12,582</b>	<b>8%</b>

#### Capital

#### Table

Service / Project	Actuals to Date £000	Released Budget £000's	Unreleased Budget £000's	Total Budget £000's	Forecast Outturn Released £000's	Forecast Unreleased £000's	Forecast Outturn £000's	Forecast Variance £000's
Respite Care	42	491	0	491	300	0	300	-191
Adult Social Care Total	42	491	0	491	300	0	300	-191
Affordable Housing	877	6,023	0	6,023	5,308	0	5,308	-716
Disabled Facility Grants	284	2,574	0	2,574	2,186	0	2,186	-388
Enabling Schemes	0	1,500	0	1,500	1,500	0	1,500	0
Home Renovation Grants	8	221	0	221	100	0	100	-121
Homelessness Mitigation	0	150	0	150	150	0	150	0
Temporary Accommodation	1,876	3,504	0	3,504	8,069	0	8,069	4,565
Housing & Regulatory Services Total	3,045	13,973	0	13,973	17,313	0	17,313	3,340
<b>Grand Total</b>	<b>3,087</b>	<b>14,464</b>	<b>0</b>	<b>14,464</b>	<b>17,613</b>	<b>0</b>	<b>17,613</b>	<b>3,149</b>

#### Revenue

The overall revenue forecast is a pressure of £12.582m. £10.827m relates to Covid-19 impacts and £1.755m relates to Business as Usual pressures in Operations - Learning Disability. An action plan has been developed to mitigate these pressures. Impacts related to Covid-19 can be found in Appendix 2.

Savings tracker is currently on target to deliver the core £2.011m MTFP savings and additional £1m stretch target.

Risks are significant in relation to the unwinding of the Hospital Discharge Programme and the support to Provider Market. The opportunity for saving from excess death rates has reduced due to an increase in voids.

#### Capital

Capital spend on temporary Accommodation is progressing ahead of schedule and will be substantially complete by the end of the financial year. Consequently the 2021/22 budget of £4.5m is expected to be spent in the current year. There is supply chain disruption caused by Covid-19 and an increase in materials specification considering increased standards following Grenfell.

## Children's Services Directorate

### Revenue Table

		Budget	Y/E Out- turn	Forecast Variance	
		£000	£000	£000	%
	Expenditure	599,671	591,402	(8,269)	(1%)
	Income	(496,289)	(481,881)	14,408	3%
Children's Services		103,382	109,521	6,139	6%

### Capital Table

Directorate	Released Budget £000's	Unreleased Budget £000's	Total Budget £000's	Forecast Outturn Released £000's	Forecast Unreleased £000's	Forecast Outturn £000's	Forecast Variance £000's	%
Children's Services								
Expenditure	33,356	4,510	37,867	34,129	4,197	38,326	459	1%
Net	33,356	4,510	37,867	34,129	4,197	38,326	459	1%

### Revenue

The forecast for Children's Services at the end of the first quarter is a projected overspend of £6.139 million, of which £4.420 million (72%) relates to Covid-19.

The main non-Covid-19 variance relates to expenditure on Home to School Transport. This budget is projected to be £1.541 million overspent. The forecast will be updated as income levels and contract data from September are confirmed. Impacts related to Covid-19 can be found in Appendix 2.

Dedicated Schools Grant (DSG) are projected to break even, pressures of up to £1m have been identified against the High Needs Block. Schools Forum have agreed the approach to recovery planning and reducing high needs expenditure.

Further risks of up to £2 million have been identified across Children's Social Care budgets, these risks are not yet included in the forecast and mitigating actions are being put into place to reduce expenditure. The main areas of risk include: Placement costs for looked after children and Special Guardianship Orders, costs of accommodation for young people aged over 18, and costs of support packages for children and young people with disabilities. These risks are being continually monitored and assessed.

### Capital

The capital programme is generally on track.

## Communities Directorate

### Revenue Table

		Budget	Y/E Out- turn	Forecast Variance	
		£000	£000	£000	%
	Expenditure	(130)	(130)	0	0%
Corp Director		(130)	(130)	0	0%
	Expenditure	9,539	11,584	2,046	21%
	Income	(3,284)	75	3,359	102%
Culture, Sport & Leisure		6,255	11,660	5,405	86%
	Expenditure	34,561	34,607	46	0%
	Income	(16,117)	(10,797)	5,320	33%
Highways & Technical Services		18,444	23,810	5,365	29%
	Expenditure	37,836	39,191	1,354	4%
	Income	(12,444)	(10,909)	1,535	12%
Neighbourhood Services		25,392	28,282	2,889	11%
	Expenditure	10,439	10,432	(7)	(0%)
	Income	(1,188)	(1,105)	84	7%
Transport Services		9,251	9,327	76	1%
<b>Total</b>		<b>59,213</b>	<b>72,949</b>	<b>13,736</b>	<b>23%</b>

### Capital

### Table

Directorate	Actuals to Date £000	Released Budget £000's	Unreleased Budget £000's	Total Budget £000's	Forecast Outturn Released £000's	Forecast Unreleased £000's	Forecast Outturn £000's	Forecast Variance £000's
Communities Directorate	11,550	56,433	15,776	72,209	65,540	5,195	70,735	-1,474

### Revenue

Revenue position shows an overall forecast overspend of £13,736k.

Total overspend relating to Covid-19 is £13,404k. Details can be found in Appendix 2 but include:

Culture, Sport & Leisure £5,520k – primarily relating to lost income and support to leisure providers.  
Neighbourhood Services £2,450k – mainly relating to lost income, particularly waste related.  
Highways & Technical Services £5,434k – mainly relating to lost parking income.

### Capital

Capital position shows an overall forecast slippage of £1,474k on gross expenditure: £1,100k slippage within Highways & Technical Services relates mainly to £581k for Wycombe area car parks and £513k for gainshare within Strategic Highways Maintenance. £324k slippage in Neighbourhood Services includes £384k slippage in Waste and a £60k budget adjustment required within Crematorium.

£51k slippage within Culture, Sport & Leisure relates to 2 Parks & Play Areas.

## Deputy Chief Executive Directorate

Revenue Table

	Budget	Y/E Out-turn	Forecast Variance	
	£000	£000	£000	%
Expenditure	8,314	9,071	757	9%
Income	(1,214)	(1,022)	193	16%
<b>Legal &amp; Democratic</b>	<b>7,099</b>	<b>8,049</b>	<b>949</b>	<b>13%</b>
Expenditure	5,324	5,362	38	1%
Income	0	0	0	
<b>Localities &amp; Strategic Partnerships</b>	<b>5,324</b>	<b>5,362</b>	<b>38</b>	<b>1%</b>
Expenditure	4,017	4,040	22	1%
Income	(366)	(366)	0	0%
<b>Policy, Performance &amp; Comms</b>	<b>3,651</b>	<b>3,673</b>	<b>22</b>	<b>1%</b>
Expenditure	793	793	0	0%
Income	(5)	2	7	140%
<b>Senior Management</b>	<b>788</b>	<b>795</b>	<b>7</b>	<b>1%</b>
Expenditure	3,578	3,837	259	7%
Income	(61)	(11)	50	82%
<b>Service Improvement</b>	<b>3,517</b>	<b>3,826</b>	<b>309</b>	<b>9%</b>
<b>Total</b>	<b>20,380</b>	<b>21,705</b>	<b>1,325</b>	<b>7%</b>

**Revenue**

The Directorate is forecasting an overspend of £1.325m.

£1.386m of the overspend is due to the impact of COVID-19. Details can be found in Appendix 2.

Most Business as Usual budgets are forecasting a break-even position as they are subject to the outcome of the Service Improvement and Transformation programme commencing in July 2020.

**Capital Table**

No current programmes

## Planning Growth & Sustainability Directorate

### Revenue Table

	Budget	Y/E Out- turn	Forecast Variance	
	£000	£000	£000	%
Expenditure	3,612	3,592	(19)	(1%)
Income	(455)	(423)	33	7%
Economic Growth & Regenerativ	3,156	3,170	13	0%
Expenditure	14,205	14,905	700	5%
Income	(11,267)	(7,267)	4,000	36%
Planning & Environment	2,938	7,638	4,700	160%
Expenditure	17,292	18,950	1,658	10%
Income	(22,133)	(20,986)	1,147	5%
Property & Assets	(4,840)	(2,036)	2,805	58%
Expenditure	3,036	2,889	(147)	(5%)
Income	(959)	(712)	247	26%
Strategic Transport & Infrastruct	2,077	2,177	100	5%
<b>Total</b>	<b>3,330</b>	<b>10,948</b>	<b>7,618</b>	<b>229%</b>

### Capital

### Table

Directorate	Actuals to Date £000	Released Budget £000's	Unreleased Budget £000's	Total Budget £000's	Forecast Outturn Released £000's	Forecast Unreleased £000's	Forecast Outturn £000's	Forecast Variance £000's
Planning Growth & Sustainability	1,834	28,006	19,811	47,818	33,664	6,896	40,560	-7,258

### Revenue

The Directorate is forecasting an overspend of £7.6m, of which £6.6m is Covid-19 related, and £1.0m BAU pressures.

Planning & Environment has staffing establishment pressures of around £700k, which we will seek to manage through reductions in agency staff and the use of earmarked reserves. The service is subject to the outcome of the Service Improvement and Transformation programme, which commenced in July 2020 and is due to conclude in early 2021.

Property & Assets position remains broadly static, with £310k of staffing pressures and income pressures from Gateway Conference Centre. Mitigations are being explored, but team resource is stretched on asset review & return to work projects.

Impacts related to Covid-19 can be found in Appendix 2.

### Capital

Capital Projects are reporting £7.3m of slippage (not Covid-19 related), which will be addressed through budget reprofile as part of the Capital Programme Review.

## Appendix 1

### Resources

### Directorate

#### Revenue

#### Table

	Budget	Y/E Out- turn	Forecast Variance	
	£000	£000	£000	%
Expenditure	13,006	13,285	279	2%
Income	(931)	(808)	123	13%
<b>Business Operations</b>	<b>12,075</b>	<b>12,477</b>	<b>402</b>	<b>3%</b>
Expenditure	8,102	8,618	516	6%
Income	(2,993)	(2,993)	0	0%
<b>Corporate Finance</b>	<b>5,109</b>	<b>5,625</b>	<b>516</b>	<b>10%</b>
Expenditure	5,981	5,268	(714)	(12%)
Income	(1,550)	(461)	1,089	70%
<b>HR/OD</b>	<b>4,432</b>	<b>4,807</b>	<b>375</b>	<b>8%</b>
Expenditure	12,795	13,320	524	4%
Income	(838)	(838)	0	0%
<b>ICT</b>	<b>11,957</b>	<b>12,481</b>	<b>524</b>	<b>4%</b>
Expenditure	131,739	131,797	58	0%
Income	(125,672)	(124,874)	798	1%
<b>Service Finance</b>	<b>6,067</b>	<b>6,923</b>	<b>856</b>	<b>14%</b>
Expenditure	(240)	47	287	120%
<b>Resources Directorate</b>	<b>(240)</b>	<b>47</b>	<b>287</b>	<b>120%</b>
<b>Total</b>	<b>39,400</b>	<b>42,360</b>	<b>2,960</b>	<b>8%</b>

#### Capital

#### Table

Capital Monitoring Period 3 - Resources Directorate									
Service / Project	Actuals to Date £000	Released Budget £000's	Unreleased Budget £000's	Total Budget £000's	Forecast Outturn Released £000's	Forecast Unreleased £000's	Forecast Outturn £000's	Forecast Variance £000's	
WDC Digital First	42	280	0	280	280	0	280	0	
<b>Business Operations Total</b>	<b>42</b>	<b>280</b>	<b>0</b>	<b>280</b>	<b>280</b>	<b>0</b>	<b>280</b>	<b>0</b>	
CDC/SBDC 2019/20 ICT Developments	0	74	0	74	74	0	74	0	
Delivery of Technology Strategy	952	2,814	-493	2,321	2,814	-493	2,321	0	
ICT Hardware	168	647	1,500	2,147	647	1,500	2,147	0	
Social Care Systems	0	2,804	78	2,882	2,769	0	2,769	-113	
<b>ICT Total</b>	<b>1,120</b>	<b>6,339</b>	<b>1,085</b>	<b>7,424</b>	<b>6,304</b>	<b>1,007</b>	<b>7,311</b>	<b>-113</b>	
<b>Grand Total</b>	<b>1,162</b>	<b>6,619</b>	<b>1,085</b>	<b>7,704</b>	<b>6,584</b>	<b>1,007</b>	<b>7,591</b>	<b>-113</b>	

### Revenue

Resources Directorate is projecting an overspend of £2.960m. £2.401m of the overspend is due to the impact of Covid-19 (see appendix 2).

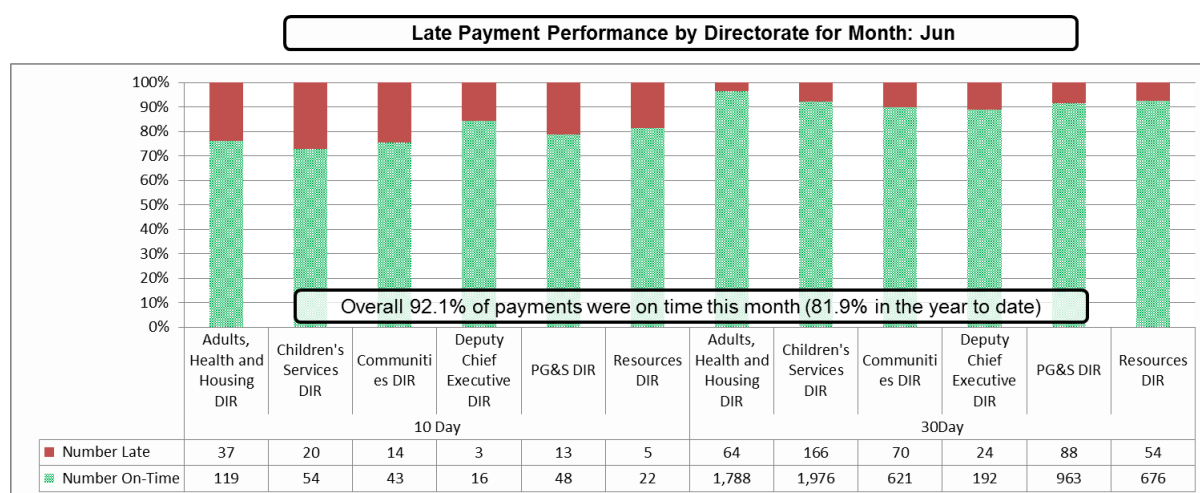
The residual £559k Business as Usual overspend is mainly within HR&OD (£139k) and Business Operations (122k).

## 2 Non-Directorate

## Costs

Corporate & Funding are forecast to underspend by £38.4 million, due to an estimated £35.5m of additional grant income from central government in response to Covid-19. Furthermore £2.9m of corporate contingency had been identified which could offset some of the directorate overspends.

## 3. Late Payments



The Council aims to make 90% of payments to small enterprises within 10 days. In June, 92% of invoices were paid on time whilst the year to date performance is 82%. Payment performance earlier in the financial year was impacted by Covid-19 and further improvement will be required over the remainder of 2020/21 to improve the overall performance from the current level.